

## **J.D and Alice W. Butler Scholarship Frequently Asked Questions**

### **Q. Who is eligible for the scholarship?**

#### **A: Applicants must:**

- Be graduating seniors or graduates from Deerfield Beach Senior High School, Deerfield Beach, Florida.
- Demonstrate financial need.
- Attend or plan to attend full-time any accredited two-year or four-year college, university or community college located in the United States, for undergraduate, graduate and/or professional education and training.

#### **Additional Desired Qualifications:**

- A minimum cumulative GPA of 2.0 on a 4.0 scale.
- Demonstrate good moral character.
- Demonstrate scholastic aptitude and performance.
- Demonstrate notable achievement during attendance at Deerfield Beach Senior High School.

### **Q. How do I apply?**

A: Interested applicants may apply online at [www.csascholars.org/butler](http://www.csascholars.org/butler).

### **Q: How are applications submitted?**

A: Applications must be submitted online via the Center for Scholarship Administration (CSA) portal. There are three steps to complete and submit the application:

1. Set up an account through the portal.
2. Login to the account and complete the application. A confirmation email will be sent when the application is received by CSA. Applicants should contact CSA if a confirmation email is not received.
3. E-Mail in any additional required materials. See list below.

### **Q: What constitutes a complete application packet?**

A: A complete application package includes the following:

- **Student Authorization and Acknowledgements Form**, found in the online application, signed by the scholarship candidate.
- **Official Transcript** with grades and cumulative GPA posted through the latest Fall semester. **(for reapply students only)**
- **Page 1 of your 2024-2025 FAFSA Submission Summary**, which includes your name and SAI (Student Aid Index). This is the report you will receive after completing your FAFSA (Free Application for Federal Student Aid).
- A completed **W-8 or W-9 IRS Form**. This form must be completed by the applicant.

### **Q: When is the deadline for submission of materials?**

#### **A: For Deerfield Seniors:**

The online application must be completed and transmitted to CSA no later than **April 15, 2024**. Any required supplemental materials that need to be mailed must be turned into Sharon at Deerfield High School by 2:30 on **April 15, 2024**.

**For Graduates of Deerfield High School:**

The online application must be completed and transmitted to CSA no later than **April 15, 2024**.  
Any required supplemental materials must be received no longer than **April 15, 2024**.

**Q: What is the amount of the scholarship award?**

**A:** The amount of scholarship awards may vary.

**Q: How can scholarship awards be applied?**

**A:** Funds may only be used to pay tuition, fees, books and supplies as required by your courses.

**Q: What school may I attend?**

**A:** Must attend or plan to attend full-time any accredited two-year or four-year college, university or community college located in the United States, for undergraduate, graduate and/or professional education and training, provided the institution meets the following requirements:

An eligible educational institution is one whose primary function is the presentation of formal instruction and that normally maintains a regular faculty and curriculum and normally has a regularly enrolled body of students in attendance at the place where it carries on its educational activities.

**Q: How will I be notified if I am chosen as a recipient?**

**A:** All applicants will be notified in writing by email, whether or not they have been selected to receive a scholarship. Those students selected will download a package from their online account that includes a scholarship agreement and information about the scholarship terms.

**Q: Is this scholarship renewable?**

**A:** This scholarship is for one year only; however, current recipients may reapply and be considered for additional funding along with other new applicants. Scholarship recipients must be enrolled full-time. Scholarship recipients are limited to four total years of scholarship award and are expected to have been enrolled consecutive years during that time. Students must reapply for additional scholarship awards. Renewal is not guaranteed, and students will be included in the pool of scholarship applicants.