

FOGUS on the information need

What is my assignment or the information problem to be solved?

What are my questions and/or thesis sentence?

What types of information will be needed?

How will I organize my search plan?

What keywords and alternate search terms would be best for my topic?

What search terminology and techniques should I use?

Investigate resources to look for an answer

What criteria should I use to evaluate and select the information sources?

Where are the sources located and what information does each source provide?

Where is the information within each source and how do I locate it?

What problems am I having in finding information and how do I solve these problems?

How can I find what I need and respect the rights of others to equal access to information?

Note and evaluate facts

What criteria should I use to evaluate the information I found?

Does the information I found relate to my topic and questions?

How do I take notes so that they are in my own words?

Which facts do I need to create a citation for each source?

Do I have facts from all points of view on my topic?

Do I have the information I need and is my research complete?

Develop information into knowledge for presentation

How should I present the information to best share what I learned with others?

How do I organize the notes for my final presentation?

Have I analyzed and used the information effectively?

Are my conclusions based on the research evidence?

How do I organize my citations into a bibliography and

what format will I use?

How do I integrate technology to enrich, publish, or present my project?

Score presentation and search

What criteria will I use to judge my product? Did I present the information in the best way? Was my research process efficient and effective? How could I improve my search process next time?



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